



SHERIFF

CHRISTOPHER L. RAVELING • CLAY COUNTY SHERIFF

P.O. Box 7957 • Spencer, Iowa 51301 • 712-262-3221 • Fax 712-262-5448

S. Seniors **A.** and **L.** Law Enforcement **T.** Together

TRIAD

FOR MORE INFORMATION CONTACT

Clay County Sheriff's Office
Sheriff Christopher L Raveling
3115 W 4th Street
Spencer, IA 51301
712-262-3221

www.claycountysheriffsoffice.com

Spencer Police Department
Chief Mark Warburton
712 Grand Avenue
Spencer, Iowa 51301
712-262-2151

Our Triad is a partnership between the Clay County Sheriff's Office, the Spencer Police Department and the communities of Clay County to address crime issues which affect older citizens.

Our Triad educates citizens in crime prevention and victim/witness programs. It recruits and trains volunteers to assist Police Departments and Sheriff's Offices. It provides a forum to share needs and concerns. Our Triad helps develop and implement solutions. Recent activities have included Project Lifesaver Iowa, 55 alive classes, Speed Radar Trailer and Neighborhood Watch.



S.A.I.T TRJAD VOLUNTEER ATV TRAIL AMBASSADOR PROCEDURES

1. Operator will report to the Communication Center.
2. Communication Center will notify officer to meet with operator where the ATV is being stored (Public Works).
3. Operator will sign out ATV with Officer Present.
4. Operator will check fuel gauge, check oil, tires, make sure 1st Aid Kit is stocked. Any maintenance or mechanical concerns will be addressed to the Officer immediately.
5. Operator and rider will wear helmet at all times.
6. Garbage bag and gloves are to be stocked in the ATV.
7. Officer can inform Communications Center that the ATV (trail patrol) is 10-8.
8. Upon completion of the ride, contact the communications center a few minutes before returning the ATV so that an Officer can meet you there and check the ATV back in. Check the condition of the ATV and note and concerns.
9. In the event all Officers are busy, park the ATV next to the Public Works building, remove the key and return the key to the Communication Center.

OPERATIONS

1. All operators will drive the ATV in accordance to all traffic rules, regulations, and ordinances.
2. Operators will yield to all bicycle riders, pedestrians, skaters, skate boarders, and anyone else that they should come upon.
3. Operators will stop and yield to all traffic when crossing streets that the trail intersects with. ATV will be operated with driving lights on at all times.
4. Operators will drive the ATV on the right side of City streets in Spencer.
5. The ATV will not be operated at speeds greater than 10 MPH per Spencer City Ordinance while in the Spencer city limits.
6. The radio will run on the civil defense frequency. No radio traffic is to be utilized unless the situation is urgent. Officers/Deputies/Communication Center personnel can talk directly to operator if necessary on this frequency.
7. Operators may hand out treat tokens to children they come across riding their bicycles if they have their helmet on. Be courteous and helpful.
8. Operator should address issues of small littering issues by placing litter in garbage bag in ATV.
9. A clipboard containing map of trails should be noted with your times as you go thru them.

S.A.L.T TRIAD VOLUNTEER APPLICATION
(Seniors and Law Enforcement Together)
Trail Ambassador/ATV Operator

1. Name: _____
2. Address: _____
3. City: _____, State: _____
4. Phone: _____, Cell #: _____
5. Occupation: _____
6. Driver's License #: _____
7. Driver's License Ever Revoked, Suspended? _____
8. Applicant Ever Arrested? _____
(IF Yes To #8, What For: _____)
9. Any medical/visual/hearing/or physical issues preventing, or affecting you from operating an ATV on the Spencer/Clay County trail system? _____
10. If yes to #9, what are they? _____
11. If my health condition should change, I will promptly notify the Sheriff/Chief of Police of these changes.
12. Your reasons for your interest in this program: _____

13. Can you contribute two (2) hours in one sitting during your riding the trail system? _____

This program will require a hands on training session with the ATV, a viewing of a DVD training session, and signing off on the waivers included with this application. Any questions can be directed to Police Chief Mark Warburton (712-262-2151) or Sheriff Christopher L Raveling (712-262-3221).

Thank you for your interest in this program!

Non-Statutory Volunteer Coverage Application

Coverage valid for fiscal year July 1, _____ through June 30, _____ (Please indicate years)

This application is to be completed by the department supervisor, with signatures from the volunteer before beginning work. If the volunteer is under age 18, the signature of a parent/guardian is also required. Please retain a copy for your records and for audit reporting purposes. NOTE: This application is good for one fiscal year. If work extends into the next fiscal year (beyond June 30), a new application must be completed for coverage to be in effect.

Today's Date _____

City/County/Entity Name _____

Volunteer Name _____

Volunteer assignment _____

Date work begins _____ Date work terminates (or indicate ongoing) _____

Supervisor should review the following with each volunteer:

- Safety rules and enforcement procedure
- Proper use of tools and equipment
- Proper work shoes and other personal protective equipment
- Special hazards of assignment
- Department emergency procedures

Additional comments/notes _____

Department supervisor's signature _____ Date _____

I certify that I have reviewed all of the above safety policies and procedures with the department supervisor and acknowledge receipt of a copy of this application.

Volunteer's signature (if under 18, parent or guardian must also sign) _____ Date _____

Release and Waiver of Liability

The undersigned acknowledges and agrees as follows:

- A. The undersigned has offered to provide certain work or services to the Member and the status of the undersigned while performing such work or services is that of a non-statutory volunteer (hereinafter "volunteer")
- B. The volunteer is not considered an employee of the Member and is not entitled to any benefits under the Iowa Workers' Compensation Law for injury incurred while providing work or services regardless of the cause of the injury.
- C. The Member has purchased a limited amount of excess insurance to cover any medical expenses incurred by the volunteer

as a result of injury incurred while the volunteer is providing such work or services, and the payment of these medical expenses is to be made in accordance with the terms of the *Description of Benefits* attached to this application.

- D. The volunteer specifically waives the right to any other benefits, reimbursements or damages as a result of injuries which the volunteer may incur while providing such work or services.
- E. The volunteer specifically releases, waives and covenants not to sue the Member and/or IMWCA for injury or death caused by the negligence of other volunteers or of officers, agent representatives or employees of the Member which may occur while the volunteer is performing such work or services for the Member

The undersigned has read and voluntarily signs the release and waiver of liability and further agrees that no oral representations, statements or inducements apart from the foregoing written agreement have been made.

Volunteer's signature (if under 18, parent or guardian must also sign) _____ Date _____

ATV TRAIL PATROL TRAINING CHECKLIST

1. All forms filled out (City, County, Application)
 - A. Remind they are providing a service and is to be fun for them as well. Safety is key to both operator and those around the ATV.
 - B. Driver and passenger only, no one rides in back.
 - C. Keep all body parts inside the cage!! Use hand holds.
 - D. Speed no more than 10 MPH!! Avoid sudden turns.
 - E. Helmets must be worn at all times. Bicycle helmet okay.
 - F. Seatbelts must be worn at all times.
 - G. Passengers are to use handholds and hand strap.
 - H. Get familiar with ATV dashboard (handout).
 - I. Do **NOT** put ATV in 4 wheel drive!!
 - J. Keep ATV in high gear (low gear overheat engine).
 - K. Store loose items in cup holder or glove box.
 - L. Items found on trails can be put in ATV box.
 - M. ATV must come to complete stop to change gears.
 - N. ATV headlights to be on at all times (low beam).
 - O. First Aid kit in back.
 - P. Cooler in back.
 - Q. Garbage bags in back.
 - R. You can use personal cell phone or radio to make contact with communication center.

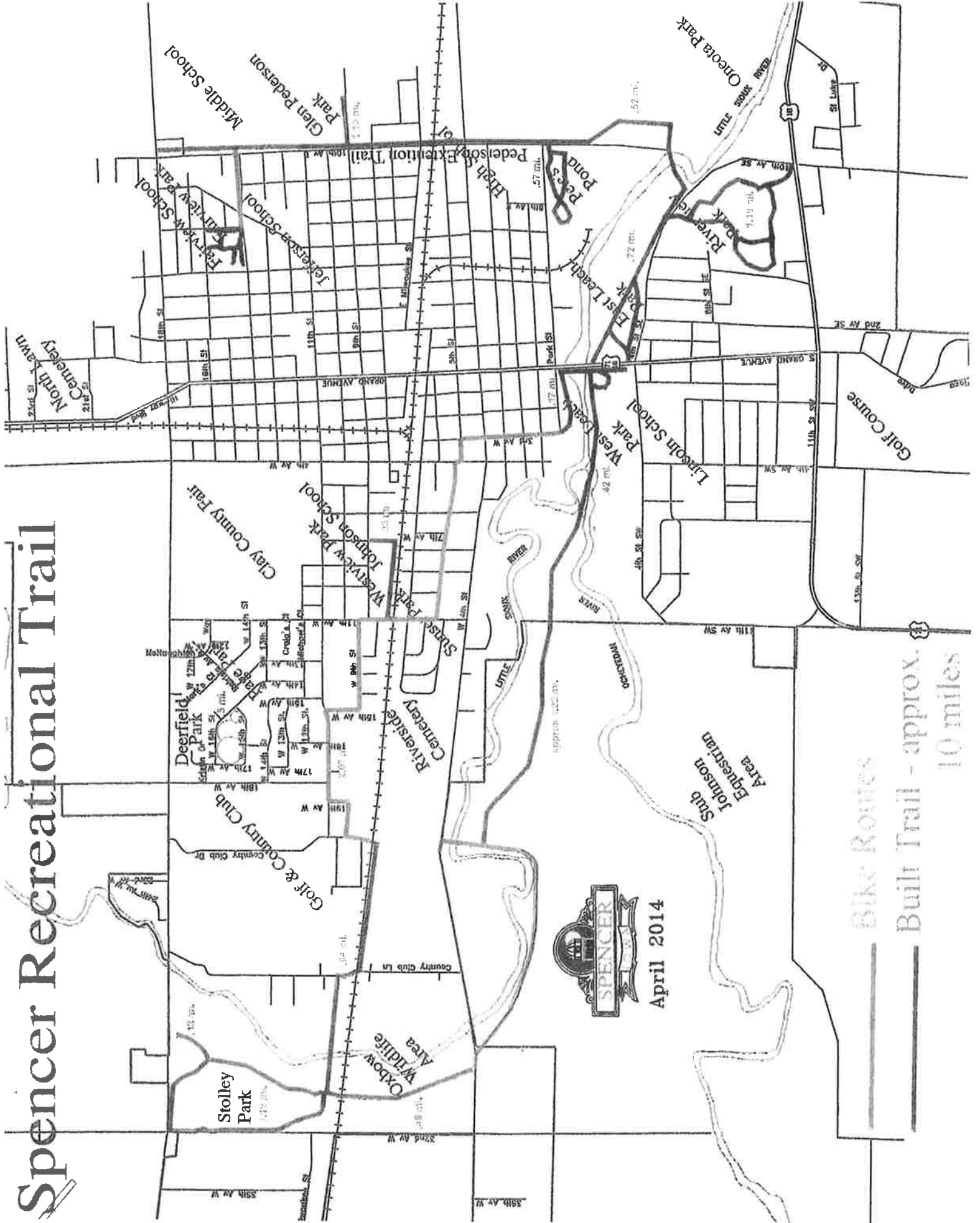
PRACTICAL: CHECK OFF

1. In and out, Seat belts, Helmet
2. Starting ATV
3. Putting in gear, shifting to forward, reverse. Test accelerator and brake pedal.
4. Drive demonstration.
5. Issues, concerns, questions
6. Pass/Fail

NAME: _____

SUPERVISING LAW ENFORCEMENT AGENCY _____

Spencer Recreational Trail



April 2014

— Bike Routes
 - - - Built Trail - approx. 10 miles

CITY OF SPENCER PARKS

C. Earl Page Park:
1401 13th Avenue West

1.0 Acres, Located at 13th Avenue West, North of West 13th Street
Play Equipment, Shelter, Picnic Tables

Deerfield Park
1501 14th Avenue West

Undeveloped Park

DeWolf Park:
3605 240th Avenue

10.1 Acres, Located on Highway 18 East & 240th Avenue
Grills, Natural Area

East Leach Park:
225 4th Street S.E.

68 Acres, Located on Grand and 4th Street S.E.
Campground, Play Equipment, Enclosed and Open Shelterhouses,
Miracle on 4th Street Large Playground, Trail System, Skate Park,
Art Display, Band Shell, Winter Ice Rink

Fairview Park:
601 East 14th Street

6.4 Acres, Located on East 14th Street from 5th to 7th Avenue East
Tennis Courts, Play Equipment, Open Area

Moose Pond
506 8th Street S.E.

10.3 Acres, Located on 8th Street S.E. at 4th Avenue S.E.
Former Gravel Pit with Grills, Tables & Walking Trail

North School Park:
1103 1st Avenue West

2.9 Acres, Located on West 11th Street at 1st Avenue West
Small Shelter, Playground Equipment, Tennis, Basketball

Oneota Park:
420 10th Avenue S.E.

Clay County Park
Shelterhouse, Trails, Natural Areas, Fishing

Oxbow Wildlife Area
2901 West 4th Street

49.8 Acres, Located on West 4th Street, East & West Sides of River
Large Wildlife Area located on Little Sioux River. Trail Access.

Pederson Park:
1203 East 9th Street

22.8 Acres, Located on East 9th Street at 10th Avenue East
Sports Complex with Baseball and Softball Fields, Concession Area
Shelter with Picnic Tables and small Play Equipment Area

Pete's Pond Park:
820 East Park Street

2.3 Acres, Located on 10th Avenue East at East Park Street
Natural Area with trail around pond

River View Park:
612 4th Street S.E.

47 Acres, Located on 4th Street S.E., East of 5th Avenue S.E.
Aquatic Center, Tennis Courts, Picnic Areas, Trail System, Prairie

Stolley Park:
1905 West 18th Street

129.6 Acres, Located on West 18th Street and 32nd Avenue West
Trail System around old Gravel Pit, Shelter, Picnic Tables, Fishing

Sunset Park:
1014 West 7th Street

1.6 Acres, Located on 11th Avenue West at West 7th Street
Play Equipment, Small Shelter with Tables, Baseball Backstop

Waterway Park:
1601 Grand Plaza Drive

3.0 Acres, Located on Grand Plaza Drive at Parkway Drive
Small Shelter with Tables, ½ Basketball Court, Small Play Equipment

West Leach Park
107 4th Street S.W.

39.1 Acres, Located on West Side of Grand Avenue at 4th Street S.W.
Playground, River Access for Canoes, Picnic Tables, Frisbie Golf

Westview Memorial Park
724 West 9th Street

4.8 Acres, Located on 11th Avenue West at West 9th Street
Memorial Park with Brick Pathways